

HOOK PARISH COUNCIL

Hook Community Centre, Ravenscroft, Hook, Hampshire, RG27 9NN
Telephone: (01256) 768687 e-mail: clerk@hook.gov.uk

Would members please note that you are summoned to attend a meeting of Hook Parish Council in Bartley, Hook Community Centre, Ravenscroft, RG27 9NN at 7.30 pm on Wednesday 3rd October 2018

Members of the press and public are welcome to attend.

Anne Atkins

**Anne Atkins, Executive Officer
27th September 2018**

A G E N D A

- 18.182 Apologies for absence**
- 18.183 Declaration of interests and requests for dispensation in items on the agenda**
- 18.184 Ten Minute Rule** – Members of the public are invited to address the council
- 18.185 To ratify minutes of the Full Council meeting held on 5th September 2018**
- 18.186 To note the Committee minutes of the**
- 18.186.1 Environment & Community Committee (E&C) meeting held on 19th September 2018
 - 18.186.2 Finance, Strategy & Resources Committee (FSR) meeting held on 17th September 2018
 - 18.186.3 Planning & Infrastructure Committee (P&I) meetings held on 12th September 2018
- 18.187 To receive a report from the Planning & Infrastructure Committee** – Councillor Orchard to report
- 18.188 To receive a report from the Environment & Community Committee** – Councillor Davies to report
- 18.189 To receive a report and recommendations from the Finance, Strategy & Resources Committee** – Chairman to report
- 18.89.1 To review options and confirm movement of funds into Investment/Deposit Accounts
 - 18.89.2 To consider a recommendation to adopt:
 - Document Retention and Disposal Policy
 - Subject Access Policy
- 18.190 To receive an update on progress with the Hook Neighbourhood Plan Group** – Councillor Orchard to report
- 18.190.1 To request delegated authority is granted to the Executive Officer in respect of use of the NP Reserve for production of drawings/plans and printing of the Plan documents

- 18.191 To receive an update on the Councillor vacancy – Executive Officer to report**
- 18.192 To receive a Finance Report for the quarter ended 30th September 2018 – Executive Officer to Report**
- 18.193 To receive a report and recommendations on the conclusion of the Audit – Executive Officer to report**
- 18.194 To confirm Appointment of Internal Auditor for 2018-19 – Executive Officer to report**
- 18.195 To consider purchase of flags and plaque and agree management protocol for raising for flags – Executive Officer to report**
- 18.196 To receive a report from the District Councillors**
- 18.197 To approve payments of account**
- 18.198 Chairman’s Correspondence**
- 18.199 Clerks Correspondence**
- 18.200 Date of Next Meeting – Wednesday 7th November 2018**
- 18.201 Chairman to Close Meeting**