

HOOK PARISH COUNCIL

Hook Community Centre, Ravenscroft, Hook, Hampshire, RG27 9NN
Telephone: (01256) 768687 e-mail: clerk@hook.gov.uk

Would members please note that you are summoned to attend a meeting of Hook Parish Council's Finance, Staff and Resources Committee at the Parish Council Office, Hook Community Centre on Monday 17th September 2018 at 7.30 pm.

Members of the press and public are welcome to attend.



**Anne Atkins, Executive Officer
11th September 2018**

A G E N D A

- 18.52 Apologies for absence**
- 18.53 To receive declarations of Interests in items on the agenda**
- 18.54 Ten Minute Rule – Members of the public are invited to address the council**
- 18.55 To agree the minutes of the Finance, Strategy and Resources Committee meeting held on 16th July 2018**
- 18.56 To review the responses from the Village Events Survey and consider production of an action plan**
- 18.57 To receive an update on progress with the Parish Council Strategic Plan**
- 18.58 To consider the draft Record Retention and Disposal Policy and Procedure**
- 18.59 To consider the draft Subject Access Policy required under Freedom of Information and GDPR**
- 18.60 To agree recommendations to Council**
- 18.61 Date of next meeting – Monday 19th November 2018**
- 18.62 Chairman to close the meeting**