

# HOOK PARISH COUNCIL



**Executive Officer: Anne Atkins**

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## **Policy on Awarding Grants and Community Support**

Hook Parish Council will consider grant applications at the Environment and Community meetings. A calendar of meetings can be found on our web site at [www.hook.gov.uk](http://www.hook.gov.uk) or on the Parish Council notice boards. Grants can only be awarded by resolution of the Council, which depends on the availability of funds and the suitability of the application.

To qualify for an award the applicant must be able to demonstrate that any funding provided by Hook Parish Council will benefit the Parish, or inhabitants of the Parish. The Parish is defined as within the RG27 post code with a suffix beginning with 9. Other RG27 postcodes are not within the Parish of Hook.

## **Applications will usually be considered for the following purposes:-**

1. For the purpose of purchasing or improving of equipment or premises either in part or in full, within Hook Parish.
2. For the funding of transport that will enable group members to partake in a group trip or outing regardless of their incomes.
3. For training activities, or to purchase the expertise of an outside trainer/ instructor/ facilitator.
4. For activities that raise the profile of the area.
5. For running costs of a viable group that is experiencing a temporary period of hardship.
6. For hosting special events or celebrations.
7. For the provision of recreational facilities, within Hook Parish.

## **Conditions of Grant**

1. The award must be used for the purpose for which the application was made.
2. If the group is unable to use the award for the stated purpose, all monies must be returned to Hook Parish Council within 12 months or after such period as shall be specified at the time the grant is awarded.
3. All awards must be properly accounted for and evidence of expenditure must be supplied if so requested. If Hook Parish Council is not satisfied with the arrangements, it reserves the right to demand a refund of monies awarded.
4. Donations to Registered Charities in response to a general fundraising appeal will normally be restricted to an upper limit of £100
5. Groups operating solely or mainly outside the parish boundary will normally be limited to an upper limit of £100.

More than one application within the same financial year will not normally be considered.

## **Eligibility**

1. Any Charity, Voluntary Group or Community Organisation.
2. Agencies that operate within the Parish of Hook or are of benefit to the local community.
3. Hook Parish Council will not normally provide funds if :
  - *it considers funding of the activity is the responsibility of a Statutory Authority.*
  - *the applicant is a school or parents association and the activity involves school children and takes place within the school day*
  - *the project or activity is outside the powers and functions of Parish Councils*
  - *the application is in respect of funding an individual or commercial organisation*
  - *the application, either by a local or national organisation, cannot identify that the money given, will be ring fenced for the benefit of the residents of Hook Parish.*
  - *the application is from a National Organisation with a general request.*

Please feel free to contact the Executive Officer if you require further information